



Greetings to all members of the College Community.

I hope that your families are all well and looking forward to the move to on-site teaching at Alert Level 3 ?

Following the Government's announcement, De La Salle College will open on-site teaching for **Years 7-10 on Wednesday 17th November.**

Here is a brief outline of the operational changes we will need to make to meet the Public Health guidelines for school plus our own Health and Safety rules.

I ask that you read the Health and Safety Guidelines so that we are all very clear of these expectations on us for keeping ourselves and all others safe.

De La Salle Health and Safety Plan Covid Level 3

In line with directives from the Ministry of Education and Ministry of Health:

The key principles for Alert Level 3 at De La Salle are to:

- Reduce the risk of someone getting infected in the first place
- Ensure we can identify and contact anyone who becomes infected
- Understand that Level 3 is not business as usual and that we all must enforce the Health and Safety guidelines.

Other guidelines:

- Teaching spaces will only be used by one class group.
- The Library will not lend books under level 3.
- Equipment in specialist rooms will be regularly cleaned.

- There will be no Levels assemblies or full school assemblies at DLS under Level 3. Year levels will focus on communication through Homeroom classes.
- There will be no inter-school events or events requiring the attendance of people from outside the school under Level 3.
- There will be no field trips, visits to or from other schools under Level 3
- Sports practices are on hold at Level 3

Guidelines for Students:

1. **Washing hands** – Soap, hot water and paper towels are provided in all College Bathrooms. As boys enter and exit classes, hand sanitizer will be provided. Surfaces will be wiped by Staff after each class. Students are welcome to bring their own personal hand sanitiser.
2. **Social Distancing**- While in school students will be distanced 1.5 metre apart. During Morning Interval and Lunch students will be actively encouraged to stay 2 metres apart. At this time, they are not allowed to play any sports that involve the use of balls and must not have any physical contact. Students will line up 1.5 metre apart prior to entering each classroom and they will be released at spaced 1.5 metre intervals at the end of each class to reduce contact with one another. We ask Parents to remind their son that he must not gather in groups at the Rosella Rd shops or any local shops before or after school.
3. **Health and Well-being** - If a student is showing any signs of sickness, he must stay at home. The School Health Nurses will be on site to check students. The two College Guidance Counsellors will also be available to any student who wishes to see them.
4. **Entering the school** – We expect all students to enter the College grounds between 8.00am and 8.30am. We do not want students to be on site before this time as we cannot manage their safety. Parents may drop their son off at the bottom of the school driveway but must not leave their vehicle and must wear a Face mask.
5. **Transport** –Public Buses and trains will operate as usual, students will be expected to keep safe social distancing of 1.5 metre. This must be managed by our students themselves as there will not be College Staff on any Buses or Trains to manage this. Students travelling on Buses or Trains **MUST** be wearing face masks.
6. **College Hours** - Students are not permitted to be on the College grounds before 8.00am as we cannot provide supervision for them before this time. Students must not be on the College grounds after 2.00pm. The College Administration Office will not be open to visitors.
7. **Lunches / Food** – The tuck shop will be open and will be providing the Healthy Lunch programme but no other items for sale.

We encourage you to provide your son with a drink from home and remind him that he must not share food or drink. It is important for him to stay away from local shops as we can't monitor social distancing outside the College. No student will be allowed to leave the College grounds during school times to go to any local shops.

8. **PPE** – Your son needs to have a **FACE MASK** at Alert Level 3, the Ministry of Health has said that this is **COMPULSORY**.
9. **Learning Resources** – Students will be given their own individual resources and there will be no need to share. Please check that your son has his own correct stationery for his return to school. If your family was provided with a Computer from the College or the Ministry of Education, your son **must** return the device the day that he returns to school so that we can check this off, he may be given the computer back to use.
10. **Uniform Purchases** – The College Uniform Shop will not be open at Level 3 and students should be wearing the Summer Uniform. The Winter Uniform will be permitted if students no longer fit their Summer uniform.

If a COVID-19 case is identified at school during Alert Level 3, the school will be closed for cleaning and close contact tracing. Instruction would revert back to the distance learning model until the school is cleared to open.